

**BOARD OF SELECTMEN  
MINUTES OF FEBRUARY 13, 2018**

**PRESENT:** Mr. James A. Gagner, Jr., Chairman and Mr. Marc W. Richard; Vice-Chairman and Mr. Dario F. Nardi, Clerk  
**ATTENDEES:** See Attached List

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**Opened the Meeting at 7:00 PM**

Chairman Gagner Opened the Meeting and led with the Pledge of Allegiance. He notified all in attendance that this evening's meeting was being both video and audio recorded. Ms. Colleen Montague advised she was audio taping this evening's meeting.

**MINUTES**

Motion to approve the Minutes of January 23, 2018 as written made by Mr. Nardi; second: Mr. Richard – unanimous.

**CORRESPONDENCE**

1. The office received the monthly reports of the Fire Chief, Police Chief and from CERT/Emergency Management for month ending January 2018. – **Noted.**
2. The office received notice from Chief Lavoie that the department will be tabling their request to use IT funds as previously approved by the Board. - **Noted**
3. The Quaboag Regional Middle High School will be holding ongoing budget meetings to discuss the FY 19 Budget. Meeting dates and times can be found on the town's website and posted outside the Selectmen's Office. All residents are highly encouraged to attend. – **Noted. See office and website for additional meeting times.**
4. The Procurement Officer provided a quote for the bracket repair on the downspout at the Town Hall in the amount of \$1,795.00. Funds are to be taken from building repair line (police budget) – **Noted. Motion to approve and sign the work order as presented made by Mr. Nardi; second: Mr. Richard – unanimous.**
5. Due to the efforts of Mr. Nardi, the office received a check from National Grid in the amount of \$48,020.00 for the street lighting rebate program. – **Noted. A huge thank you to Mr. Nardi for his efforts.**
6. Pathfinder Regional Vocational-Technical High School will be holding their annual budget presentation on Wednesday, March 14<sup>th</sup> at 7 PM. – **Noted. Finance Committee was also invited to attend.**

**APPOINTMENTS**

Motion to appoint Mr. Clifford Rutter to the Board of Registrars until June 30, 2021 made by Mr. Nardi; second: Mr. Richard – unanimous.

Motion to appoint Ms. Brenda Ahearn, Ms. Tiffany Thibodeau and Ms. Lauren Shunaman to the position of Part-time dispatcher until June 30, 2018 made by Mr. Nardi; second: Mr. Richard – unanimous.

Motion to re-appoint Officer Keith Nicholas as a part-time officer until June 30, 2020 made by Mr. Nardi; second: Mr. Richard – unanimous.

**CHIEF SPIEWAKOWSKI – REQUEST FOR USE OF IT FUNDS**

Chief Spiewakowski requested the use of IT Funds for the dispatch computer in the amount of \$1,495.23. With no objections from the Board, the following motion was made: Motion to approve the funds from the IT Account to CTS Networks, LLC in the amount of \$1,495.23 as presented by the Chief made by Mr. Nardi; second: Mr. Richard – unanimous.

**CONTRACT AMENDMENT**

Motion to amend the contract for Laroche Construction for the Cemetery Shed (date only) made by Mr. Nardi; second: Mr. Richard – unanimous.

## **2<sup>ND</sup> QUARTER AMBULANCE ABATEMENTS**

Motion to approve the 2<sup>nd</sup> Qtr. Ambulance AbateMENTS in the amount of \$68,825.95 as presented by Chief Lavoie made by Mr. Nardi; second: Mr. Richard – unanimous.

## **TREASURY WARRANTS & INVOICES**

Motion to approve and sign Warrant numbers 62 & 63 dated January 29, 2018 in the amounts of \$38,914.51 and \$123,985.18 respectively made by Mr. Nardi; second: Mr. Richard – unanimous.

Motion to approve and sign Warrant numbers 64 & 65 dated February 5, 2018 in the amounts of \$35,209.65 and \$30,197.15 respectively made by Mr. Nardi; second: Mr. Richard – unanimous.

Motion to approve and sign Warrant numbers 66 & 67 dated February 12, 2018 in the amounts of \$46,276.40 and \$709,537.24 respectively made by Mr. Nardi; second: Mr. Richard – unanimous.

Motion to approve and sign FY 16, Invoice No. 15 for the Community Assistance Program – Grant No. 00783 to PVPC in the amount of \$13,969.00 made by Mr. Nardi; second: Mr. Richard – unanimous.

Motion to approve and sign FY 16 Final Invoice No. 5 for the Domestic Violence Prevention Project to PVPC in the amount of \$5,887.96 made by Mr. Nardi; second: Mr. Richard – unanimous.

Motion to approve and sign FY 17, Invoice No. 1 for the domestic Violence Prevention Project to PVPC in the amount of \$3,169.78 made by Mr. Nardi; second: Mr. Richard – unanimous.

Motion to approve and sign FY 17, Invoice No. 1 for the Community Assistance Program – Grant No. 00813 to PVPC in the amount of \$4,728.67 made by Mr. Nardi; second: Mr. Richard – unanimous.

## **7:15 PM – FY 18 – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION PUBLIC HEARING**

Mr. Christopher Dunphy was in attendance this evening to discuss ongoing projects and to provide an update on the newest application. The FY 15 grant is now closed out. This grant provided new infrastructure on Highland and Pleasant Streets in West Warren. The FY 16 grant is now at 80% complete. This grant is providing a combination of housing rehab and social service project. Due to funding, projects are now staggered between infrastructure and housing/social service projects.

The FY 17 grant project will be going out to bid soon. This project calls for new infrastructure on Quaboag Street, which is in conjunction with a MassWorks Grant. This is approximately a 1.5 million dollar project. The scope of the project calls for street work, sidewalks, water mains, sewer issues and drainage.

The FY 18 application is due March 2<sup>nd</sup> with Warren once again being the lead community. This again is a housing rehab and social service application, with Warren receiving the lion's share of the funding if granted.

Mr. Dunphy also would like to spread the word on the Quaboag Valley CDC which is located in Ware. They lend assistance to small businesses as well as help to our senior population. The Director, Shelia Cuddy can be reached at 413-967-3001.

In closing, the CDBG Committee is in need of new members should anyone be interested in serving. With no further discussion or questions, the following motion was made: Motion to approve and sign the FY 18 Community Development Application as presented by Mr. Dunphy made by Mr. Nardi; second: Mr. Richard – unanimous.

The Board thanked Mr. Dunphy for all of his assistance throughout the years.

## **7:30 PM – NATIONAL GRID/VERIZON NEW ENGLAND – POLE HEARING**

Mr. Gagner opened the Hearing at 7:30 PM. National Grid and Verizon New England have petitioned the Board to erect a pole which will service a new home which will be known as 578 East Road. With no abutters in attendance and with no objections, the following motion was made: Motion to close the Hearing at 7:32 PM and further Motioned to grant permission to National Grid/Verizon New England to erect and maintain a pole and anchor on East and Washington Road as submitted made by Mr. Nardi; second: Mr. Richard – unanimous.

## **CONTRACT AWARDS**

Motion to award the contract to Associated Building Wreckers in the amount of \$17,675.00 for the removal of steel holding cells at the Police Department made by Mr. Nardi; second: Mr. Richard – unanimous.

Motion to award the contract to Concrete Surfaces Unlimited in the amount of \$24,999.00 for the partial floor slab prep and seal basement floor at the Warren Town Hall made by Mr. Nardi; second: Mr. Richard –unanimous.

Motion to ratify the FFY 2017 Emergency Mgmt. Performance Grant in the amount of \$2,460.00 made by Mr. Nardi; second: Mr. Richard – unanimous.

**NEW BUSINESS**

Mr. Richard extended his thanks to Mr. Nardi for the rebate check that was announced earlier this evening. Also, he would like to invite Capital Planning in to the next meeting to discuss the FY 19 budget. A brief discussion took place regarding the installation of the lights. Mr. Nardi will follow up with Red Thread.

Mr. Nardi requested that Mr. Boudreau be invited to the next meeting to discuss the surplus equipment at the Highway Department.

Mr. Gagner met with the folks from the equestrian center. Warren is still a finalist for the siting of the project.

**COMMENTS & CONCERNS**

Mr. Nason expressed concern over the sidewalks being impassable after a recent snowstorm and the use of highway equipment. Mr. Boudreau will be in attendance at the next meeting so he may speak to this issue.

Mr. Nason also expressed concern over the building being closed. Mr. Gagner requested that this subject be on our next agenda.

Chief Lavoie stated that there will be a stroke prevention clinic at the Senior Center on February 14<sup>th</sup> at 11 AM and all are welcome to attend.

Next Meeting Date: February 20, 2018 at 7 PM.

Motion to Adjourn made by Mr. Nardi; second: Mr. Richard – unanimous at 7:40 PM.

Respectfully submitted,

Rebecca Acerra  
Administrative Secretary

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Dario F. Nardi, Clerk

